

TOWN OF SUGAR CAMP  
TOWN BOARD MEETING MINUTES  
March 25, 2025  
**ALL AGENDA ITEMS ARE FOR DISCUSSION & ACTION**

1. Meeting called to order by Town Chairman

- *Meeting called to order by Town Chairman at 7:30 P.M.*
  - i. *Present: Scott Holewinski*
    - a. *Chris Rhode*
    - b. *Lauren Sowinski*
    - c. *Paul Sowinski*
    - d. *Lisa Bauknecht - absent*
- *There were 4 visitors*

2. Approval of the Agenda

- **Motion:** 1. Chris R. 2. Paul S. ...to approve the agenda as posted. 3 ayes. Carried.

3. Approval of the minutes from the regular monthly meeting on February 17, 2025

- **Motion:** 1. Chris R. 2. Paul S. ... to approve the minutes. 3 ayes. Carried.

4. Treasurer's Report

- **Motion:** 1. Paul S. 2. Chris R. ... to approve the Treasurer's Report with an ending balance of \$437,348.47. 3 ayes. Carried.

5. Approval of vouchers

- **Motion:** 1. Chris R. 2. Paul S. ... to approve the vouchers with a balance of \$162,238.23. 3 ayes. Carried.

6. Public comments

- A. None

7. Correspondences:

- A. IRS Issue
  - i. *Scott H. gave update that we will be receiving the full amount back from the IRS. This issue has been resolved.*
- B. New and continuing officials training in Minocqua on May 20, 2025 – registration required
  - i. *Scott H. informed the Board of the training*

8. Award bid for Rolling Acres Dr project along with additions to the contract

- **Motion:** 1. Scott H. 2. Chris R. ... to accept the low bid for Rolling Acres Dr from Pitlik and Wick, Inc. for the base amount of \$966,685.25 and a supplemental amount of \$22,075.00, also along with DOT approval to increase the blacktop and gravel shoulders by an additional ½" on the base bid per unit prices plus

*extend the scope of the work to continue down Fire Lane to maintain the approved agricultural grant funds. 3 ayes. Carried.*

9. Approve borrowing resolution and any other documents pertaining to the loan for road construction on Rolling Acres Dr

- *Voting members present were Chairman Scott Holewinski, Supervisor Paul Sowinski, and Supervisor Chris Rhode.*
- *Scott H. read all documents to the voting members including the schedule of disbursements and the seven-page State of Wisconsin Board of Commissioners of Public Lands application and borrowing resolution.*
- *Scott H. moved adoption of the foregoing preamble and resolution and seconded by Paul Sowinski. Roll call vote:*
  - i. *Chairman Scott Holewinski: aye*
  - ii. *Supervisor Paul Sowinski: aye*
  - iii. *Supervisor Chris Rhode: aye*
- *A majority of the Town Board of Sugar Camp having voted in favor of the preamble and resolution, they are declared adopted.*

10. Update and approve employee short-term disability insurance policy and an employee funded accident policy

- *Scott H. gave an update that the policies have been set up, and Mike and Andrew signed up for an employee funded accident policy*

11. Sign employee contracts for 2025

- *Board members signed the contracts*

12. Request by Oneida County for Town Board input on the County Comprehensive Plan

- ***Motion:*** *1. Paul S. 2. Chris R. ... to send a message to Oneida County Planning and Zoning that the Town of Sugar Camp is in favor of the changes for the plan.*

13. Road work/Town Hall report

- ***Motion:*** *1. Chris R. 2. Paul S. ... to accept the reports as presented. 3 ayes. Carried.*

14. Set the date for the next board meeting April 15, 2025 at 6:00 P.M.

15. The Annual Meeting will be on April 15, 2025 at 7:00 P.M.

15. Adjourned at 8:11 P.M.

16. Future Agenda Items

- A. Veteran's Park Signage
- B. Coordinated Comprehensive Plan
- C. Update the 5-year road plan